



Position Title: parking Lot Monitor/Security Aid	Location: Tadiso Inc.
Supervised By: Michelle Rowser	Date:

Job Summary: Responsible for the general monitoring of the Tadiso Inc. parking lot and grounds. Also provides support to the security guard on duty.

Duties and Responsibilities:

- Provides physical monitoring of the agency parking lot and grounds.
- Responsible for maintaining in a safe and effective traffic/pedestrian flow through the agency parking lot
- Responsible for keeping the parking lot and surrounding areas free of litter and debris, as needed.
- Assist the security staff, as needed
- Required to do a perimeter check every hour
- Performs related work as required or assigned
- **Language Skills:**
Demonstrates ability to establish and maintain effective working relationship staff, clients, and the public
- **Education/Experience:**
- Must possess a high school diploma or GED.
- Working knowledge of diffusing difficult situations
Strong interpersonal, verbal and written communication skills; strong problem solving skills; ability to engage/re-engage patients and follow procedures to facilitate that process.
- **Physical Demands:**
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position without compromising patient care.
- Work environment of moderate temperature, noise level
- Able to work in all weather conditions

Supervisor Signature: _____ Date: _____

Employee Signature: _____ Date: _____